

KITALE NATIONAL POLYTECHNIC

RISK REGISTER & OPPORTUNITY ASSESSMENT DOCUMENT -DEANS OFFICE

Doc No.: TENP/RR&OA/PROC/003

Version:

Prepared/Reviewed by: User

Approved By:

Issue Date:

SN O.	PROC ESS	INTERESTED PARTIES & THEIR REQUIREMENTS	RISK DESCRIPTIO	CAUSES	AREA OF IMPACT	RISK OWNER	IMPACT	LIKELIHOOD	RISK LEVEL	MITIGATION STRATEGY	EXISTING CONTROLS	ADDITIONAL CONTROLS	RESOURCES	TARGET DATE	IMPACT	RESIDUAL RISK LIKELIHOOD	RISK LEVEL	RESPONSIBILITY	comments
1	TRAIN EESW EL FARE PROC ESSES	TRAINEES,MAN AGEMENT,C OACHES,	FIELDIN G OF NON-TRAINE ES AS PLAYERS	INADEQUA TE TRAINING OF PLAYERS,INCOMPET ENCY OF COACHES,INADEQU ATE TRAINING FIELDS,OB SSSION TO WIN	LEGAL,RE PUTATIO NAL,OPER ATIONAL, FINANCIAL	D.O.S	3	4	12	AVOID	KATTI SPORTS AND RECRE ATION RULES AND PENAL TIES ENFOR CEMENT	SENSITI ZATIO N OF TRAI NE ESTO PARTICI PATE IN GAMES AND ADEQU ATE TRAINI NG	MORE PLAY FIELDS, TRAI NED COACH ES,	2018 DEC.	2	0	0	D.O.S	KATTI sports and recreation rules were strictly enforced hence eradication use of non-trainees Number of trainees increased therefore more players. therefore, the controls were effective in eradicating the risks.
2	TRAIN EESW EL FARE PROC ESSES	TRAINEES, PARENTS	TRAIN EESU NRES T	POOR GOVERNAN CE,INSU FFICIENT LEARNING FACILITIES AND INFRASTRU CTURE,P OLITICAL INTERFERE NCE,POO R COMMUNIC ATION CHANNELS	SAFETY AND SECURITY, OPERATI ONAL,ENVI RONME NTAL,LEGA L,FINAN CE,REPUT ATIONAL	D.O.S	5	1	5	AVOID	OPEN TRAI NEESFOR U GGEST ION BOXES ,NEW TRAI NESO RIENTA TION, PRUDE NT MANAG	MANAG ERIAL TRAININ G, PROVID E ADDITIO NAL LEARNI NG FACILITI ES,GU IDANCE AND COUNC ELLING		2018 DEC.	4	1	4	D.O.S	there was little change on the trainee's appreciation changes made by management. Therefore, the controls were effective in reducing the risks
3	TRAIN EESW EL FARE PROC ESSES	TRAINEES MANAGEMEN T,PARENTS,	DRUG ABUSE	BACKGRO UND SUPPORTI NG DRUG ABUSE,PE ER INFLUENC	health,repu tation,L EGAL,OPE RATIONA L,SAFETY& SECURI TY	DOS	2	5	10	REDU CE	GUIDI NG AND COUN SELLI NG,DIS CIPLI	RECOM MENDA TION FOR REHABI LITATI ON	ANTI DOPING GROUP, GUID ANCE& COUN SELLIN	23TH DEC 2018	3	4	12	D.O.S	With increase in numbers and long Covid-19 break the guiding and

	ISSUES	OPPORTUNITIES	ACTION	RESOURCES	TIMELINES	RESPONSIBILITY	STATUS	COMMENT
1	FEW PLAYING FIELDS	CREATE MORE PLAY FIELDS	PROPOSE TO MANAGEMENT TO CONSTRUCT FOUR ADDITIONAL PLAY FIELDS	Finance.human resource	2yrs	H.O.D SPORTS AND RECREATION	IN PROGRESS	WORK IS ON GOING AND SHOULD BE DONE BY END OF THIS YEAR
2	LACK OF TRAINEESRECREATIONAL CENTRE	CREATE TRAINEES CENTRE	PROPOSE TO MANAGEMENT TO CONSTRUCT TRAINEESCENTRE	Finance, computers, lab technicians	3yrs	DEANS OFFICE	DONE	WORK WAS COMPLETED AND CENTRE
3	LIMITED TRAINEETALENTS DEVELOPMENT OPPORTUNITIES	CREATE DRAMA AND MUSIC CLUBS	PROPOSE TO MANAGEMENT TO INTRODUCE DRAMA AND MUSIC CLUBS	Finance, resources	1yr	DEANS OFFICE	DONE	THE CLUB IS UP AND RUNNING
4	DESERVING NEEDY TRAINEES NOT ACCESSING LOANS AND BURSARIES	CREATE POLYTECHNIC TRAINEESBURSARY FUND	PROPOSE TO MANAGEMENT TO CREATE KNP TRAINEESBURSARY FUND	Creat a needy students kitty	1yr	DEANS OFFICE/PRINCIPAL	IN PROGRESS	WAITING APPROVAL OF THE CONSTISTUTION
5	UNTRAINED COACHES	ATTEND COACHING CLINICS AND TRAININGS	PROPOSE TO MANAGEMENT TO FACILITATE AT LEAST TWO COACHES PER GAME FOR TRAINING.	Train coaches	1yr	H.O.D SPORTS AND RECREATION	NOT DONE	COACHES WILL BE TRAINED AS OPPORTUNITIES ARISE