





KITALE NATIONAL POLYTECHNIC

QUALITY MANAGEMENT SYSTEM BASED ON ISO 9001:2015 STANDARD

PRINCIPALS OFFICE QUALITY OBJECTIVES

KNP/QO/PO/04

| | | |
|---|---|---------------------------------------|
| Authorized by: _____ Principal | Sign:  | Date: <u>25TH OCT 2021</u> |
| Issued by: _____ Management Representative | Sign:  | Date: <u>25TH OCT 2021</u> |

PRINCIPAL'S OFFICE
QUALITY OBJECTIVES FOR THE FY 2021-2022

| SNO | Objective | Who will be responsible? | What will be done? | When will it be completed? | What resources will be required? | How will the results be monitored and evaluated? |
|------------|---|--|---|--|--|--|
| | <i>State a measurable quality objective addressing any of the dimensions of quality product/ service</i> | <i>Give the title of the person to ensure that the quality objective is achieved (the process owner)</i> | <i>State activities to be undertaken to ensure that the quality objective is achieved</i> | <i>For every activity in column 3 indicate when it will be completed</i> | <i>Indicate the resources required to undertake the activities in column 3</i> | <i>Indicate how results will be monitored and evaluated that you've met the quality objective</i> |
| 1. | TO ENHANCE THE COMPETENCY OF STAFF BY CONDUCTING THE ANNUAL TRAINING NEEDS ASSESSMENT AND IMPLMENTING JUNE 2022 | PRINCIPAL | CONDUCT THE TNA ANNUALLY IMPLEMENT THE FINDINGS TNA | 1 ST QUARTER OF THE FINANCIAL YEAR 2021/2022 | FUNDS PERSONNEL | REVIEW THE TNA, TRAINING REPORTS, TRAINING CERTIFICATES, TRAINING SCHEDULES ANALYSIS OF REPORTS AND EVALUATE THE RESULTS AT THE END OF DECEMBER 2018 |
| 2. | ENHANCE SECURITY BY JUNE 2022 | PRINCIPAL | BUILD PHASE TWO OF THE PERIMETER WALL | 1 ST QUARTER OF THE FY 2021/2022 | FUNDS SKILLED PERSONNEL | REVIEW PROJECT MANAGEMENT SCHEDULE OR WORKPLAN, PROJECT MANAGEMENT REPORTS, SITE MEETING MINUTES |
| 3. | TO ENHANCE THE INFRASTRUCTURE DEVELOPMENT | PRINCIPAL | EXPANSION OF BUILDING AND CIVIL ENGINEERING BLOCK AND CONSTRUCTION | BY DEC. 2022 | FUNDS, SKILLED HUMAN RESOURCE, | REVIEW PROJECT MANAGEMENT SCHEDULES, SITE MEETINGS AND PROJECT MANAGEMENT REPORTS |

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| | BY JUNE 2022 | | OF HOSPITALITY CENTER | | | |
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PREPARED BY: THE PRINCIPAL SECRETARY..

APPROVED BY: THE PRINCIPAL

DATE: 25th October 2021.