



## KITALE NATIONAL POLYTECHNIC



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QUALITY MANAGEMENT SYSTEM BASED ON ISO 9001:2015 STANDARD

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EVALUATION REPORT ON THE ACHIEVEMENT OF QUALITY OBJECTIVES FOR THE FY 2020-  
2021

### PRINCIPAL'S OFFICE

Authorized by: _____ Principal	Sign: 	Date: _____
Issued by: _____ Management Representative	Sign: 	Date: _____

**PRINCIPAL'S OFFICE**

**EVALUATION REPORT ON THE ACHIEVEMENT OF QUALITY OBJECTIVES**

<b>Objective</b>	<b>Who will be responsible?</b>	<b>What will be done?</b>	<b>When will it be completed?</b>	<b>What resources will be required?</b>	<b>How will the results be monitored and evaluated?</b>	<b>Remarks</b>
<i>State a measurable quality objective addressing any of the dimensions of quality product/ service</i>	<i>Give the title of the person to ensure that the quality objective is achieved (the process owner)</i>	<i>State activities to be undertaken to ensure that the quality objective is achieved</i>	<i>For every activity in column 3 indicate when it will be completed</i>	<i>Indicate the resources required to undertake the activities in column 3</i>	<i>Indicate how results will be monitored and evaluated that you've met the quality objective</i>	<i>Comment on the effectiveness of the objective implementation</i>
TO ENHANCE THE COMPETENCY OF STAFF BY CONDUCTING THE ANNUAL TRAINING NEEDS ASSESMENT AND IMPLMENTING DEC 2018	PRINCIPAL	CONDUCT THE TNA ANNUALLY  IMPLEMENT THE FINDINGS TNA	1 <sup>ST</sup> QUARTER OF THE FINANCIAL YEAR  BY THE END OF THE FINANCIAL YEAR	FUNDS PERSONNEL	REVIEW THE TNA, TRAINING REPORTS, TRAINING CERTIFICATES, TRANING SCHEDULES ANALYSIS OF REPORTS AND EVALUATE THE RESULTS AT THE END OF DECEMBER 2018	TNA EEEFFECTIVELY CONDUCTED AND SOME STAFF EFFECTIVELY TRAINED. HOWEVER, THE PROCESS IS CONTIOUS SINCE STAFF DEVELOPMENT IS DYNAMIC
ENHANCE SECURITY BY BY DECEMBER 2018	PRINCIPAL	BUILD PHASE ONE OF THE PERIMETER WALL AND CONSTRUCT THE MAIN GATE FITTED WITH SECURITY INRASTRUCTURAL FACILITIES	ON THE 2 <sup>ND</sup> QUARTER OF THE FY 2017/2018	FUNDS SKILLED PERSONNEL	REVIEW PROJECT MANAGEMENT SCHEDULE OR WORKPLAN, PROJECT MANAGEMENT REPORTS, SITE MEETING	PHASE ONE OF PERIMETER WALL CONSTRUCTED AND A MODERN GATE WITH SECURITY FEATURES CONSTRUCTED. THE OBJECTIVE

					MINUTES	WAS EFFECTIVELY ACHIEVED
TO ENHANCE THE INFRASTRUCTURE DEVELOPMENT BY DECEMBER 2018	PRINCIPAL	CHANGING STAIRS PATHWAYS TO RAMPS AND ESTABLISH PATHWAYS BETWEEN THE ADMINISTRATION BLOCK AND APPLIED SCIENCE DEPARTMENT EXPANSION OF BUILDING AND CIVIL ENGINEERING BLOCK	BY JUNE 2018	2 <sup>ND</sup> QUARTER OF THE FY 2017/2018	REVIEW PROJECT MANAGEMENT SCHEDULES, SITE MEETINGS AND PROJECT MANAGEMENT REPORTS	RAMPS EFFECTIVELY CREATED AND PATHWAYS ESTABLISHED BETWEEN ADMINISTRATION BLOCK AND APPLIED SCIENCE DEPARTMENT. HOWEVER, EXPANSION OF BUILDING DEPARTMENT NOT YET.

**PREPARED BY: THE PRINCIPAL SECRETARY.**

**APPROVED BY: THE PRINCIPAL**

**DATE: 25<sup>th</sup> October 2021.**