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MINUTES ON THE REVIEW OF THE FARM QMS THIS TOOK PLACE AT KITALE CLUB FROM 30/9/2021-2/10/2021

MIN 30/9/2021: REVIEW ON THE QMS CONTEXT

During the process of reviewing the context there was gaps on the following areas:

Interested parties

Addition of KNP Agriculture and environmental studies students on the fourth column since they will be carrying out their practical on the farm department.

Number four on machinery and implements be changed to mechanization

External issues

Encroachment of polytechnic land the category to be changed to social economic problem.

MIN 1/10/2021: day 2 REVIEW ON THE QMS FARM PROCEDURES

- a) Crop production procedure

NB: be added that an MOU be done to some agriculture companies like Crowpact, ministry of Agriculture, National cereals board, Kalro KEPHIS and VI in procuring some services to the farm.

- b) Rearing of animals

Column 2.2 on rearing of cows be changed to Animals since the farm has expanded and they have cows, pigs and shoats.

On 2.2.8 NB: be added that a vet officer be employed and an MOU be made with companies like Kalro, ministry of Agriculture Livestock and fisheries ADC which in turn will help in farm operations.

NB : on the disposal of bulls at the age of 5 months be changed to castration be done and disposal be done upon the request by the user.

MIN 2/10/2021:DAY 3 REVIEW ON RISKS AND OPPORTUNITIES AND QUALITY OBJECTIVE

A report was done on the same.

Chair personsign.....date.....