





KITALE NATIONAL POLYTECHNIC

QUALITY MANAGEMENT SYSTEM BASED ON ISO 9001:2015 STANDARD

QUALITY OBJECTIVES FOR THE OFFICE OF THE MANAGEMENT REPRESENTATIVE

KNP/QO/MR/04

Authorized by: _____ Principal	Sign: 	Date: <u>25TH OCT 2021</u>
Issued by: _____ Management Representative	Sign: 	Date: <u>25TH OCT 2021</u>

OFFICE OF THE MANAGEMENT REPRESENTATIVE
QUALITY OBJECTIVES FOR THE FY 2021-2022

SNo.	Objective	Who will be responsible?	What will be done?	What resources will be required?	When will it be completed?	How will the results be monitored and evaluated?
	<i>State a measurable quality objective addressing any of the dimensions of quality product/service</i>	<i>Give the title of the person to ensure that the quality objective is achieved (the process owner)</i>	<i>State activities to be undertaken to ensure that the quality objective is achieved</i>	<i>Indicate the resources required to undertake the activities in column 3</i>	<i>For every activity in column 3 indicate when it will be completed</i>	<i>Indicate how results will be monitored and evaluated that you've met the quality objective</i>
1.	To enhance compliance to the QMS, ISO 9001:2015 and applicable legal requirements by 30/06/2022	MR	Carry out IQA twice a year Undertake corrective actions timely	<ul style="list-style-type: none"> • Personnel • Space • Finance • Auditors • Stationery 	By June 30, 2022 Immediately after detection	Management reviews Analysis of audit findings annually.
2.	Maintain at least two IQAs per year by 30/06/ 2022	MR	Prepare audit Program Implement the program	<ul style="list-style-type: none"> • Personnel • Space • Finance • Auditors • Stationery 	30/6/22 30/06/22	Review the approved audit plan and audit reports bi-annually and evaluate by 30/06/ 2022
3.	Maintain at least two management reviews per year by 30 th June 2022	MR	Prepare meeting schedule Implement the schedule	<ul style="list-style-type: none"> • Personnel • Space • Finance • Auditors • Stationery 	30/5/22 30/6/22	Review the approved schedule and minutes of and meetings held evaluate by 30/06/2022

PREPARED BY: Management Representative

APPROVED BY : ... 

DATE: 25th October 2021