



THE KITALE NATIONAL POLYTECHNIC

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22/08/2022

VACANCY ANNOUNCEMENT

The Kitale National Polytechnic is an ISO 9001:2015 certified institution in the TVET Sector that produces quality graduates and relevant overall objective of adding value to the technical Sector.

We wish to recruit qualified personnel on 1 year contract terms in the following areas.

S/NO	AREA OF SPECIALIZATION	OF REQUIREMENT	NO. OF POSTS
1.	Secretary	Diploma in Secretarial Studies with shorthand 100 WPM and CDP Stage 3.	2
2.	Registry Clerk	Certificate in Record Management, Information Studies or its equivalent from a recognized Institution.	2
3.	Catering and Accommodation Technician	Diploma in Hospitality Management, Catering and Accommodation or equivalent, from a recognized Institution. Diploma in Technical Education will be an added advantage.	1

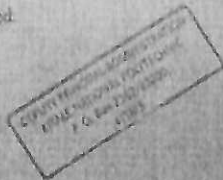
Applicants to the above posts should apply in own handwriting, attaching copies of academic professional certificates, testimonials, CV, copy of National ID, Certificate of Good Conduct and day time telephone contact.

Applications must be submitted on or before Friday 2nd September, 2022 and be addressed to:-

The Principal
Kitale National Polytechnic
P.O Box 2162-30200
Kitale

Please note that:

- Kitale National Polytechnic is an Equal Opportunity Employer, women, marginalized and persons living with disability are encouraged to apply.
- The Polytechnic does not charge any fee for the whole recruitment and selection exercise.
- Only shortlisted candidates will be contacted.



Approved for circulation.
22/08/22