



THE KITALE NATIONAL POLYTECHNIC

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When replying please quote:
TKNP/OT/44/2023-2024/01

Date: 22/02/2024

All Interested Bidders

Dear Sir/Madam,

**REQUEST FOR PROPOSALS FOR PROVISION OF FUND ADMINISTRATION SERVICES FOR
KITALE NATIONAL POLYTECHNIC STAFF RETIREMENT BENEFIT SCHEME
TKNP/OT/44/2023-2024/01.**

RE: ADDENDUM NO.1

Pursuant to Section 75 of the PPADA 2015, The Kitale National Polytechnic wishes to issue the following amendments.

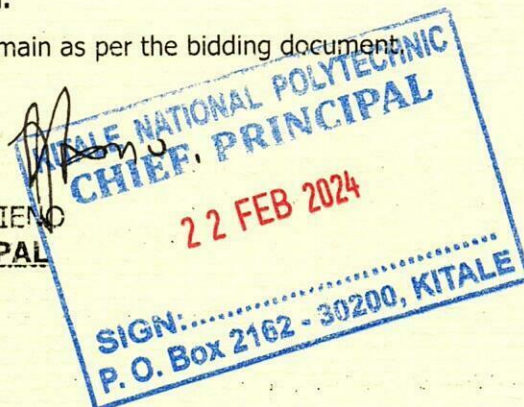
1. The tender is open to all **licensed Administrators**.
2. Section 5, on the Terms of Reference, The total membership is 70.
3. Section 5, on the Terms of Reference, the scheme is yet to be registered hence the net assets provided in the tender document is not applicable.
4. Section 5, on the Terms of Reference, Additional Services include 'Registration of the scheme with Retirement Benefits Authority and Kenya Revenue Authority'.

Details for submission of tenders has been revised from **23rd February 2024 at 12 Noon** to **1st March 2024 at 12 Noon**.

All other details remain as per the bidding document.

Yours faithfully,

AKOLA JOHN OTIENO
CHIEF PRINCIPAL



All correspondence must be addressed to the Principal

ISO 9001:2015 CERTIFIED INSTITUTION

